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## Effective January 1, 2026

### **A hardship evaluation and updated hardship evaluation consists of the following:**

Interviewing the United States citizen and spouse. The U.S. citizen is the focus of the evaluation and any U.S. children. We may also interview pertinent family members in the household, children depending on their age, and other professionals the family may be working with. For updated hardship evaluations, we may only interview the U.S. citizen depending on the changes required.

### **A U-Visa evaluation consists of the following:**

Interviewing the person who was a victim of a crime(s). We may also possibly interview pertinent family members in the household if deemed necessary and other professionals the person may be working with.

### **A domestic abuse evaluation (also known as VAWA evaluation) consists of the following:**

Interviewing the person who was a victim of domestic abuse. We may also possibly interview pertinent family members in the household if deemed necessary and other professionals the person may be working with.

### **An Asylum evaluation consists of the following:**

Interviewing the person who has been persecuted or fear they will be persecuted on account of race, religion, nationality, gender, sexuality and/or membership in a particular social group or political opinion. We may also possibly interview pertinent family members in the household if deemed necessary and other professionals the person may be working with.

### **Note:**

1. **We require a credit card to hold your evaluation appointment.** We attached the credit card authorization form to the evaluation packet. The form can be emailed to [mayra@gosoinc.com](mailto:mayra@gosoinc.com) or [Adriana@gosoinc.com](mailto:Adriana@gosoinc.com) or faxed to (312) 268-5044 within one business day.
2. **24 hours' notice of cancellation is required.** If cancellation is made after this time or you are a no show, you will be charged \$200.00 for the cancellation to your credit card on file.
3. We only offer services in English and Spanish. We do not provide translators on site or by phone. Family members and friends of the family are not allowed to

translate.

4. We do not provide childcare. Adult supervision is required for your children at all times as our waiting room is for adults.

**All evaluations consists of the following process:**

1. In-depth (face-to-face interviews) that range from 2 to 4 hours. We try to do all interviews in one appointment; however, there can be up to three sessions. Interviews can be longer depends on the number of people and psychosocial histories. For hardship evaluations, we interview the couple together and then each person separately. When the foreign national spouse is not available for a face-to-face interview and if there are no language barriers, we try to communicate via email, phone or video.
2. In certain cases, collateral information (we conduct phone interviews with your respective contacts whether they are family, friends, co-workers, social workers, physicians, lawyer, etc.) may be gathered by direct contact.
3. Review of all documentation. **It is important to bring copies of your documentation, as we do not have a copy machine in our office. We shred your documentation once the evaluation is completed. We are not responsible for any documentation.**
4. Most evaluations length begin at 25 pages but can be much longer determined by your family size and history.
5. If time allows, a draft of the evaluation is reviewed by you sent via email. It is important you read the evaluation carefully and email us the evaluation changes no later than two weeks.
6. Once you have reviewed the report, the therapist makes the necessary changes to the evaluation. In certain cases, the therapist may send the evaluation to your attorney for consultation. **Note: Conclusions are never modified.**
7. **You and your attorney are emailed the evaluation.**
8. If in the future, if you request a copy of your evaluation, there is an additional fee of \$35.00.
9. Your attorney will use the evaluation report to help support their arguments for your case.
10. Full payment is expected when the evaluation is completed. **Once we receive full payment, the evaluation will be emailed to your attorney.**
11. You will be emailed a receipt upon full payment. Evaluations are considered a medical expense and can be used as a tax deduction.
12. Once the report has been finalized and emailed to the client, if the client request additional changes, there will be an additional fee. Our hourly rate is \$175.00.
13. If you request additional documentation to address other personal matters such as disability benefits, child custody, unemployment benefits, physician concerns, etc... we charge according to our hourly rate of \$175.00.
14. If we do not hear from you within sixty business days from the time we sent you and/or your attorney the report, the case will be closed. We have a non-refundable fee of \$700.00. If you decide, to reopen the case, you will be billed the full rate again.

**The following documentation is necessary to bring to your initial appointment for your evaluation:**

1. The cost of the evaluation price range is \$1,800.00 - \$3,800.00 depending on the family

size. For updated evaluations the price range is \$1000.00 - \$2000.00. We expect payment of \$700.00 (cash is preferred) on the initial interview. We do accept quick pay/Zelle at [Adriana@gosoinc.com](mailto:Adriana@gosoinc.com) or [Mayra@gosoinc.com](mailto:Mayra@gosoinc.com), personal or business checks, money orders and credit cards. However, there is a 5% charge per credit card transaction fee (credit card billing is done in person or by phone). **Note: There is a \$700.00 non-refundable fee. Additionally, insurance does not pay for these types of evaluations.**

2. Bring the **intake packet** completed by the United States citizen as this is the client and the significant other is your spouse's information. For VAWA and U-Visa clients, the person who was victimized is the primary client.

3. A **list** in CHRONOLOGICAL ORDER with all important dates (births, engagement, marriage, separation, divorce, US residency, US naturalization and all other pertinent dates accurately recorded) of your immediate family. Please list all marriages and divorces for you and your spouse. For VAWA and U-Visa clients, additionally list dates of incidents of crime/abuse, police involvement or the involvement of other institutions.

4. List of parents, siblings, name, age, date of birth, and residence. Also, let us know if they are married, partnered, if they have children and how many. This is needed if you and/or for family member(s) you are trying to help.

5. Any photographic evidence that you believe will help accurately illustrate your case.

6. For VAWA or U-Visa cases, bring any evidence entailing the domestic abuse or crime such as police report(s), order of protection(s), medical records and medical expenses, and any mental health notes from a therapist and/or psychologist.

7. For VAWA or U-Visa cases, if there are any letters from any medical or mental health professional that documents the crime or domestic abuse. If there are medical records that prove domestic violence and/or child abuse.

8. For Asylum cases, if there is any documentation such as evidence of torture, persecution, newspaper and/or professional articles that help support your case.

9. If you have current or past order(s) of protections or any documentation to prove domestic violence and/or intimate partner violence.

10. If you have stayed in any domestic violence or homeless shelter, bring forth any documentation.

11. If you or the family member you are trying to help have any medical issues, you need to bring **detailed medical information such as a progress note from physician outlying medical condition, course of treatment and prognosis, (discharge summaries, and a list of all medications (ask your pharmacy for a list) you and/or your family member(s) are taking**, in addition to the full name of the physician(s) you or your family member(s) are seeing. **Note: We do not need your entire medical record.**

12. All letters, denial letters, request for documentation letters, forms, and any document you have received from the United States Citizenship and Immigration Services (USCIS).

13. If you have received a letter for an appointment to a Consulate abroad, you need to bring a copy of that letter with you.

14. If you are involved in any form or have history with the Department of Children and Family Services (DCFS), must provide all necessary documentation, such as latest treatment plan, service providers and their contact information (name, address and phone number).

15. If you, your spouse/partner or anyone in your immediate family has been arrested for any reason, we need detailed information of the criminal history (including any police reports).
16. If your case involves children of school age; you need to bring **ALL** your children school records, such as latest copy of IEP and report card, that you believe will help your case (referrals to Special Education or if your children are facing special circumstances in school). We need the name of the school, grades the children are in, and their grades.
17. List of household expenses as well as one copy of each bill such as mortgage/rent, gas, electricity, groceries, medical expenses, school tuition, credit card payments, loans, cost of medical insurance, car insurance, etc.
18. List of monthly household income for yourself and your spouse.
19. List of employment history for you, such as a resume, and your spouse as well as one pay check stub for each of you.
20. List of educational history for you and your spouse.
21. List of names of parks, libraries and community agencies your family uses.
22. List of any volunteer work for you and your spouse.
23. Each of your personal statements and/or affidavits.